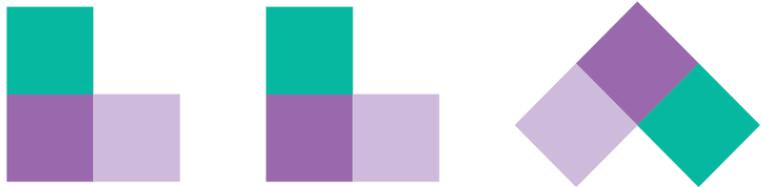


Enhancing the quality of life of local people



London Luton Airport

**London Luton Airport Operations Ltd
Community Fund**

**An award making programme funded by
London Luton Airport as part of its
Community Engagement Strategy
2013-2017**

Explanatory notes and criteria for awards

Please read the following notes carefully before completing the application form.

What is London Luton Airport's Community Engagement Strategy?

London Luton Airport's vision is to build on its foundation of strong relationships with local communities. It is committed to contributing passionately and thoughtfully to the social, economic and environmental life of our communities in practical and valuable ways.

This vision includes three strands:

- Protecting what matters most by operating in a safe and ethical way.
- Supporting people, particularly those facing social disadvantage, to build lives and reduce social deprivation.
- Supporting the creation of growth, productivity and development in the economy.

One part of ensuring that this Strategy meets its objectives involves providing financial support to around 40 local community organisations each year to help them manage projects that fit the Strategy's aims.

What kind of projects can you apply for funds for?

London Luton Airport is looking to support projects where those benefitting come from Luton, Central Bedfordshire, North Herts District, Stevenage, St. Albans District or the Aylesbury Vale District and which match the wishes outlined in its Community Engagement Strategy, including:

- Improving the environment (built or natural)
- Inspiring young people
- Creating a well educated and skilled population (e.g. training courses for staff or volunteers that offer accreditation)
- Bringing communities together

Projects which demonstrate that they seek to build sustainable partnerships with others will have a better chance of success.

Awards for either revenue or capital costs will be considered, provided that all costs can be quantified and, where relevant, two written estimates of cost provided.

How much can you apply for?

Awards range from £250 to £7,500. Some awards may be paid in stages over the life of the project, depending on achieving set outcomes.

We cannot support:

- Applications where those benefiting do not live in the areas defined above.
- Individuals.
- Projects that should be funded from statutory sources.
- Applications that support the furtherance of any one religion or political party.
- Organisations that have not fully completed all sections of the Award Application Form, provided all other requested information and documents or who have not answered any subsequent questions put to them.
- Organisations that do not have a building society or bank account. Cheques will not be made payable to individuals.
- Projects that have already been completed.
- Groups that have received funding from London Luton Airport Operations Ltd in the past 15 months.
- Projects otherwise supported by London Luton Airport Operations Ltd.

How do you apply for an award?

All applications are completed online via secure link on our website:

<http://www.blcf.org.uk/awards>

Only bids that have been fully completed, include all required supporting documents and where any queries raised by the Foundation team have been answered will be discussed at a panel meeting.

Project visits

Wherever possible, members of the London Luton Airport Operations team would like to have an opportunity of visiting funded projects and to take photographs. At all times, confidentiality and the appropriateness of such visits will be discussed on an individual basis.

Help in Completing Applications

If you have any difficulties in completing the application form, you can call the Community Foundation office for assistance or clarification on any issue at the address shown.

You can also ask your local Council for Voluntary Service organisation for assistance and details of these can be provided by our staff if you do not have them yourself.

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