

The Central Bedfordshire Council's Chairman's Charitable Fund

A grant making project of



Managed by



Bedfordshire and Luton Community Foundation
The Smithy, The Village, Old Warden, Beds., SG18 9HQ
Phone – 01767-626459
E-mail – administrator@blcf.org.uk
Web site – www.blcf.org.uk/grants

Registered Charity No. 1086516

Explanatory notes and criteria for awards

Please read the following notes carefully before completing the application form.

The Aims of the Fund

The aim of this fund is to provide small grants for projects run by and for the benefit of people living in the Central Bedfordshire Council area. Each grant awarded is funded from the Chairman of Central Bedfordshire council's Charity Fund.

How much funding is available?

The maximum you can apply for is £250. There is no minimum sum.

Who or what will we fund?

- We will accept bids from locally based, volunteer led community groups.
- Projects that have an identifiable benefit - albeit within the group's wider objectives. By this we mean that we would wish the group to purchase a specific item or to run a specific project from any grant made.

Who/what will we NOT fund?

- Applications for identifiable projects where the total cost is more than £500.
- Applications from profit making organisations.

- Applications where those benefiting do not live in the Central Bedfordshire Council area
- Grants will not be made to support the furtherance of any one religion (although we do make grants to community projects led by local religious groups), political activities, private business (other than social enterprises) or projects that would otherwise be funded from statutory sources.

Application and award procedures

Only requests on the official application form will be considered.

Please make sure that copies of all supporting materials requested are included with the application.

On receipt of the completed application, we will contact you to ask for clarification of any issue if needed and will give the date of the next panel meeting at which the application will be considered.

All applications will be checked against the criteria and those that clearly meet these will be presented to the Grants Panel for their decision. The Funders reserve the right to accept or decline any application according to the decision of the Grants Panel. There is a complaints procedure available to applicants should they feel they have been unfairly treated.

The decision of the Grants Panel will be notified to you within two weeks of the date of its meeting.

Assistance

If you have any difficulties in completing this form, you can of course contact the Community Foundation office for clarification or assistance on any issue at the address shown below.

You might also like to know that the following agencies can also offer help in completing applications and will also offer advice on other possible sources of funding:

Community & Voluntary Service Mid & North Beds –
01234-354366

Voluntary & Community Action South Beds – 01525-
850559

The Completed form

Please send your completed form and supporting documents you have been asked for to the address below.

Please make sure the documents are sent in plenty of time to arrive before funding is needed. Our panel meets 4 times a year.

**Bedfordshire and Luton Community Foundation
The Smithy, The Barn
Old Warden,
Beds., SG18 9HQ**